	KARNATAKA STATE ROAD TRANSPORT CORPORATION **BANGALORE**
	Title: Letter to Subcontractors

Ref: EMS/KSRTC/01/06-07 **Date:**——

To,

Dear Sir,

Sub: ENVIRONMENTAL MANAGEMENT SYSTEM

Environmental protection is one of the basic corporate principles at KSRTC. We are striving to minimize the negative impacts of our activities on the environment to preserve vital resources through conservation measures. The efforts associated with these objectives do not end at our premises. Effective environmental protection can only be ensured in co-operation with you and your subcontractors. Hence, We would like to ask you to participate actively in our efforts in this direction by ensuring the following in your activities.

1. All preferred suppliers should be certified for ISO 14001:2004 by [redacted] and essential suppliers should establish the evidence of meeting the requirements of ISO14001: 2004 through customer audit / third party assessment / audit by KSRTC.

2. Implementation of green procurement to minimize global environment impacts through purchase of goods, which are environmental friendly.

3. The usage of material cadmium, mercury, lead and Hexavalent chromium is restricted.

4. Adherence to all relevant provisions under the environment protection laws.

5. Conservation of vital resources.

6. Reduction / Elimination in the use of hazardous substances in the manufacturing activity.

7. Reduction in generation of hazardous and non-hazardous wastes from the manufacturing activity.

8. Best management practices – As per Annexure-I
In case of any clarification, please contact the company MR / PUR. Dept.
Please confirm whether you have already implemented these steps, or provide the feedback on planned implementation schedule.

Thanking you very much for your support.

Yours faithfully,

For KSRTC,

ANNEXURE-I

Best management Practices- Eco friendly, occupational Health & safety:

- Conserve Electrical energy.
- Switch off the machine or process consuming power during non operation hours.
- Reuse the treated water for gardening.
- Treat the used coolant & separate water-soluble oil before its disposal.
- Obtain material safety data sheet from the chemical supplier, which provides information such as the chemical composition, Hazard identification, First aid measures, fire fighting measure, Accident releasing measures, Handling & storage, Exposure controls / personnel protection, physical & chemical properties, stability and relatively data, ecological information, disposal consideration, transport information etc.
- Segregate the waste at source of generation, collect & store separately.
- Plant saplings & develop landscaping with in the premises.
- Harvest solar energy for hot water application
- Harvest the rainwater recharge the ground water into the open well / tube well.
- Store flammable substances away from source of heat, sparks or flame.
- Store gas cylinders in vertical position & chained its falling.

- Ensure the cylinder valve is protected with safety cap.
- Re-use one side used paper.
- prevent oil spillage on floor.
- Optimize the consumption of oil, fix the frequency of replacement based on quality checks.
- Identify the safe assembly place, escape routes/Emergency exit.
- Identify the place for everything & everything in its place.
- Identify the separate path for walkway & material movement.
- Chlorinate your drinking water.
- Identify the place for the raw material& finished products.
- Maintain the good Housekeeping.
- Display work instructions & conduct training to the employees.
- Provide personal protective equipments to the employees, Earplug / mufflers for noise area, respirator for fumes, dust mask, gloves, goggles& safety shoes.